

To: Potential Medical Service Providers
From: The Sumter County Sheriff's Office
Subject: Medical Service
Date: February 23, 2021

Introduction:

Sumter County Sheriff's Office is soliciting proposals for the provision of healthcare services for offenders incarcerated/prior to booking at the Sumter County Detention Center. The contract award will be at the sole discretion of the Sheriff of Sumter County. This requested services include medical, dental, and mental health, as well as healthcare personnel. Medical services include but not limited to x-ray, laboratory, and prescription drug services for an average daily population of approximately 525 inmates housed in the Detention Center. The agreement term should be October 1, 2021 through September 30, 2023.

Proposals should demonstrate at minimum the following abilities:

The ability to deliver and maintain appropriate healthcare services that conform with all applicable standards including established National Commission of Correctional Healthcare (NCCHC), Florida Model Jails (FMJ), and Florida Corrections Accreditation Commission (FCAC).

The ability to comply with all local, State and Federal laws, rules, reporting responsibilities and regulations applicable to this contract and the work to be done including those laws, rules or regulations enacted during the contract term, specifically including but not limited to the training requirement for individuals and contractors working in correctional facilities that is found in the Prison Rape Elimination Act ("PREA)."

The ability to provide healthcare services with a staffing plan provided and to use only licensed, certified, and professionally trained personnel.

The ability to provide healthcare services in a cost-effective manner with full reporting and accountability to Detention Administration.

The ability to maintain complete and accurate records of all healthcare service, to collect and analyze health statistics, and provide monthly reporting to the Detention Center Administrator. The Detention Center Administrators will provide a list of reporting requirements needed on a monthly basis.

Requirements

Proposals should consider the following in their response:

Professional Liability insurance covering medical malpractice, errors and omissions, in the amount of \$1,000,000 per occurrence and \$3,000,000 in the aggregate annually. Such policy shall include as

additional insured all professional employees and respondents of the bidder as well as all employees and agents of the Sumter County Sheriff's Office. The policy shall be written on an "occurrence" form, or in the alternative, on a "claims made" basis with an automatic "tail" extension of coverage for a period of at least five years.

The respondent shall be responsible for incarcerated/prior to booking hospital, offsite, specialty visits and pharmaceutical service including the arrangement and monitoring. Additionally, the respondent shall be responsible for the first \$350,000 of hospital/pharmacy/offsite/specialty split caps/limits of coverage to be provided.

The respondent should be prepared to provide any stock supplies required to perform under the contract. The Respondent will also supply at its expense, all other supplies required to carry out its performance. Said supplies will include, but not be limited to, forms, books, manuals, medical record folders, alpha indexes and forms, laboratory fees, prosthetics, hand instruments, needles and sharps, special medical items, testing devices, containers and clinical waste receptacles, inmate information brochures, individual and group materials, gloves and coverings, and disinfectants.

The respondent may conduct a site and equipment review of all medical and office equipment currently owned by the County and shall be responsible to replace and furnish all required equipment to maintain the level of care required in this contract and industry standard practices.

Staffing requirements

Adequate healthcare personnel required to provide the services listed in this RFP must be provided by the Respondent. This may include staffing of physicians, dentists, psychiatrist, nurses, clerical staff and the administrative and other personnel required to comply with the purpose and intent of this RFP. All Respondents should submit response with the staffing matrix provided in a proposal.

Reporting Requirements

A statistical report with narrative on noteworthy accomplishments or events and cost will be due on the fifth calendar day of each month to the Administrative Staff of the Sumter County Detention Center.

Personnel

An onsite visit to the Sumter County Detention Facility must be made by all screened candidates prior to formal decision of employment. Initial and continued employment of staff shall be subject to approval of the Office of the Sheriff. This applies to compliance with Sumter County Detention Center security regulations. All personnel shall be required to pass a background investigation conducted by the Sumter County Sheriff's Office as a requisite for initial and/or continued employment.

Bid submittal

All bids should be submitted to ctuten@sumtercountysheriff.org no later than March 19th 2021